



# BIDHANNAGAR MUNICIPAL CORPORATION

POURA BHAVAN, FD-415A, Sector-III,  
Kolkata - 700 106.

## **NOTICE INVITING e-TENDER**

(Tender ID: 2025\_MAD\_960716\_1)

NIT No.1275/PWD(BMC)

Dated: 26/11/2025

The Executive Engineer, PWD on and for behalf of Commissioner, Bidhannagar Municipal Corporation invites e-bid Tender from reliable and resourceful Companies / Firms / Contractors having experience and in similar nature of works as noted below:

Sl. No.	Name of work	Amount Put to Tender (Rs.) (including 18% of GST & 1% of LW Cess)	Earnest Money (Rs.)	Date of Completion
1.	Relaying of kerb stone and kerb channel along with painting of surrounding of Bidhannagar Mela Ground for Bidhannagar Mela Utsav'2025 under Bidhannagar Municipal Corporation.	4,73,164.00	9,463.00	15 days

**N.B.:- Amount put to tender are including GST (18%) & Labour Welfare Cess (1%).**

**1. Location of Work:**

Under Bidhannagar Municipal Corporation area.

**2. Eligibility to participate in the Tender:**

- The applicant shall have GST Registration, P. Tax clearance Certificates, PAN Card, valid Trade Licence and all necessary documents as applicable as per government rules.
- The bidder must have experience in similar nature of work in any Govt./Board/Semi Govt./ Corporation/Statutory Authority/ Govt. Undertaking organization etc.

**iii) In respect of 1<sup>st</sup> Call of NIT: -**

(a) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice;

or,

(b) Intending tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice;

or,

(c) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

**Note:-**

**Similar nature of works completed successfully will be treated as credential.**



**3. Documents to be produced in support of Credential for Tender:**

- i) Successful performance and completion certificate supplemented with work order issued by the Government / Semi-Government /Government Undertaking or any other competent authority shall have to be furnished in support of credibility in terms with eligibility criteria.
- ii) Particulars of ownership/partnership or Board of Directors pertaining to the Organization / Company / Firm.
- iii) Copies of valid GST Registration, PAN Card, Professional Tax clearance Certificate, valid Trade Licence etc. and other necessary papers as applicable as per government rules.
- iv) Corresponding address, fax & telephone nos. Contract mobile no. & Email no. of the Organization.
- v) Balance Sheet/Income Tax return for last 2 (two) years.
- vi) Affidavit & other statutory forms have to be submitted in prescribe format.

**All documents in original to be produced in due course of time as & when asked by the Tender Inviting Authority**

**4. Earnest Money:**

**2% of the estimated amount** put to tender to be paid for all participant Bidders.

Earnest money to be deposited **online** through e-tender portal only by Net Banking / NEFT / RTGS.

**5. Date and Time Schedule:**

Sl. No.	Particulars	Date and Time
a)	Date of uploading of N.I.T. and Tender Documents (online). (Publishing Date)	26/11/2025 after 18.00 Hrs.
b)	Documents download start date.	26/11/2025 after 18.00 Hrs.
c)	Bid submission start date (online)	26/11/2025 after 18.30 Hrs.
e)	Bid Submission closing (online)	25/12/2025 up to 15.00 Hrs.
f)	Bid opening date for Technical Proposals (online)	27/12/2025 after 15.30 Hrs.
g)	Date of uploading list for Technically Qualified Tenderers (online)	Notified later.

**6. Time of completion:**

As specified. If works not completed during scheduled time period, punitive action may be taken as per the WB form no.2911, except any extension of time be allowed.

**7. Site inspection & general information:**

Intending Bidders are required to inspect the site of the Project with particular reference to location and infrastructure facilities.

They are to make a careful study with regard to availability of materials and their sources and all relevant factors as might affect their rates and prices.

**8. Tender documents:**

A full set of Tender documents consists of 2 Parts. These are;

- i) Part-I containing all documents in relation to the name of the firm applied for and credentials possessed by them along with EMD and all relevant documents as depicted.
- ii) Part-II containing following documents;
  - a. Bid Price / Price Schedule.(.xls sheet)

**9. Validity of Bid:**

A Bid submitted shall remain valid for a period of 180 calendar days from the date of publication of Bids. Any extension of this validity period if required will be subject to concurrence of the Bidders.

**10. Withdrawal of Bid:**

A Bid once submitted shall not be withdrawn within the validity period. In case of withdrawal the agency may not be allowed for participation in next tender.

**11. Acceptance of Bid:**

Executive Engineer of Bidhannagar Municipal Corporation will accept the Bid. He does not bind himself to accept otherwise the lowest Bid and reserves to herself the right to reject any or all of the Bids received without assigning any reason thereof.



- 12. Intimation:**  
The successful Bidder will be notified of the acceptance of his Bid and necessary documents must be submitted within 3 (three) days from the date of opening of Financial Bid. The Bidder then becomes the "Contractor" and he shall forthwith take steps to execute Formal Contract Agreement in appropriate Municipal Form with the Executive Engineer, Bidhannagar Municipal Corporation and fulfill all his obligations as required by the Contract. The Contractor will have to purchase 2 (two) sets of agreement paper in this regard from PWD Section of this office.
- 13. Escalation of Cost:**  
There will be no escalation in cost for materials or labour and the contract price mentioned in the contract stands valid till completion of the O&M of the contract.
- 14. Name & address of Engineer-In-Charge (EIC) of the Work:**  
Executive Engineer, Bidhannagar Municipal Corporation.
- 15. Execution of Work:**  
The Contractor is liable to execute the whole work as per direction and instruction of the Executive Engineer, Bidhannagar Municipal Corporation, who is the Engineer-in-Charge of the work.
- 16. Payment:**  
Payment will be made to the Contractor / Agency by the appropriate Authority of Bidhannagar Municipal Corporation periodically.
- 17. Influence:**  
Any attempt to exercise undue influence in the matter of acceptance of Bid is strictly prohibited and any Bidder who resorts to this will render his Bid liable to rejection.
- 18.** In case office faces sudden closure owing to reason beyond the scope and control of the Executive Engineer, any of last date/dates as schedule may be extended up-to/to next and following working day without issuing further and separate notice the Administrator feels it to be necessary and exigent.
- 19.** Imposition of any duty/tax/rule etc. owing to change / application in legislations/enactment shall be considered as a part of the contract and to be adhering to by the Bidder / Contractor strictly.
- 20.** Bid Acceptance Authority is the Executive Engineer, Bidhannagar Municipal Corporation.
- 21.** In case of any dispute arising from any clauses of similar nature between bid documents and Municipal tender form, the decision of Executive Engineer, Bidhannagar Municipal Corporation, will be final and binding.
- 22.** All usual deductions for taxes i.e. GST, IT, and Labour welfare Cess etc. as applicable will be made from the bills from time to time.
- 23.** Photographs of Pre-work and Post-work condition of the site must be submitted by the agency after completion of the work (Hard Copy and Soft Copy)
- 24.** No conditional/ incomplete Bid shall be entertained.
- 25.** In the event of e-Filing intending bidder may download the tender document from the website <https://wbtenders.gov.in> directly by the help of Digital Signature Certificate.
- 26.** Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in> Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender Schedule.  
  
The requisite Earnest Money, as specified in this N.I.T. shall be paid **online** through e-tender portal only by Net Banking / NEFT / RTGS. Any tender without earnest money (Excepting exemption as per G.O.) shall be treated as informal and shall automatically cancelled.
- 27.** The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. Traffic management and execution shall be the responsibility of the Agency at his/her/their risk and cost.



28. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the ULB. The Executive Engineer, Bidhannagar Municipal Corporation reserves the right to reject any application for purchasing Bid documents and to accept or reject any or all the offered bid / bids without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at any stage of Bidding.
29. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before bidding.
30. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
31. Before issuance of the work order, the tender inviting authority may verify the credential & other documents with the original of the lowest bidder if found necessary. After verification, if it is found that such documents submitted by the lowest bidder is either manufacture or false, in that case, L.O.A. / work order will not be issued in favour of the bidder under any circumstances.
32. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:
  - i) Municipal Form (WB Form No.2911)
  - ii) NIT
  - iii) Special terms & Condition.
  - iv) Technical bid
  - v) Financial bid
33. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970(b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
34. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1908.

  
**Executive Engineer, PWD**  
Bidhannagar Municipal Corporation

Copy forwarded to:-

1. Finance Officer, Bidhannagar Municipal Corporation.
2. P.A. to Hon'ble Mayor, Bidhannagar Municipal Corporation.
3. P.A. to Commissioner, Bidhannagar Municipal Corporation.
4. Office Notice Board.
5. Official Website.
6. Publication to the Newspapers.

  
**Executive Engineer, PWD**  
Bidhannagar Municipal Corporation